



Ref:

Student Photo
(2 copies)
35x45mm

TRANSNATIONAL ADMISSION FORM

Division of Information Technology, Engineering and the Environment

Application for admission to:

- Bachelor of Engineering (Electrical)
- Bachelor of Engineering (Electronic)
- Bachelor of Engineering (Mechanical)
- Bachelor of Engineering (Telecommunications)
- Bachelor of Technology in Product Design & Innovation

Application closing date:	UniSA ID number:
	Partner ID number:

Before submitting this application, please ensure that you have attached all items required in the checklist under 'Student Declaration' (section 8)

Australian citizens cannot enrol in transnational (offshore) programs.

Section 1. Personal details (please print clearly):

Full name exactly as it appears on your passport/identity card:			
Family name:			
First name:			
Middle/Generation name:			
Mr/Miss/Ms/Mrs:	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Date of birth: (dd/mm/yyyy) ____/____/____	
Country of birth:		Country of citizenship:	
Home and Business Addresses:			
Home address:	Street 1:		
	Street 2:		
	Suburb:		City:
	State:	Country:	Postcode:
Business/Organisation:		Job title:	
Business address:	Street 1:		
	Street 2:		
	Suburb:		City:
	State:	Country:	Postcode:
Please send all correspondence to: <input type="checkbox"/> Home <input type="checkbox"/> Business			
Email addresses:			
Personal:		Business:	
Telephone numbers (please include country and area codes):			
Home:		Mobile/pager:	
Business:		Business fax:	

Section 2. Education and qualification details (please print clearly):

List all tertiary education/secondary education or post-secondary courses attempted including any in the current year, and attach Official Transcripts in English

Name of institution	Name of qualification	Language of instruction	No. of Years attended (F-full time P-part time Circle one)	Completed (circle one)	Transcript attached (circle one)
			F P	Yes / No	Yes / No
			F P	Yes / No	Yes / No
			F P	Yes / No	Yes / No
			F P	Yes / No	Yes / No
Have you ever been precluded from further study at this University or any other institution?					Yes / No
If Yes , please give details:					

If you have studied at the University of South Australia prior to this application what was your previous Student ID number:					

Section 3. English language proficiency

Is English your first language? Yes No

Have you studied at secondary or tertiary levels with English as the language of instruction? Yes No

Are you currently enrolled in, or have you previously undertaken English Language Studies?
Please provide details in the space below and attach evidence of English Standard achieved.

Date of course:	Level:	Institution:
IELTS overall score (academic):	Paper-based TOEFL score:	
Computer-based TOEFL score:	Test date:	
Certificate of Proficiency in English (University of Cambridge ESOL examination) score:	Certificate of Proficiency in Advanced English (University of Cambridge ESOL examination) score:	

IELTS Test report, TOEFL Official Score Report or University of Cambridge ESOL examination must be attached to application where applicable

Section 4. Employment and work experience

Current employer	Current position	Dates From To	Full/Part Time (circle one)
			F / P
Sponsored by organisation: <input type="checkbox"/> Yes <input type="checkbox"/> No			
Previous employer	Previous position	Dates From To	Full/Part Time (circle one)
			F / P

Section 5. Statistical information (all questions must be answered)

Section 5a. Bio-Demographic

Are you a citizen of either Australia or New Zealand? Yes No

Do you have Permanent Resident status for either Australia or New Zealand? Yes No

Section 5b. Language

Do you speak a language other than English at your permanent home residence? Yes No, English only

If you answered yes, please provide the non-English language that is spoken **most** often _____

Section 5c. Disability/Impairment details

Do you have a disability, impairment or long-term medical condition, which may affect your studies? Yes No

If you answered yes, please tick the area of impairment below:

Hearing Learning Mobility Vision Medical Other

If you ticked Other, please provide details of disability, impairment or long-term medical condition

Would you like to receive information about University and Partner support services, equipment and facilities that may assist you, and how to access them. Yes No

Note: Information you provide about your disability or medical condition will be managed in accordance with the University policy on confidentiality of student's personal information.

Section 5d. Self Education (all questions must be answered)

What education had you completed before your current program?

POST-GRADUATE program of any type (Higher Doctorate, PhD, Master's Preliminary or Qualifying, PG Certificate etc)

- a) Never commenced
- b) Commenced but not all requirements completed
- c) Completed all requirements of the award

If you answered (b) or (c), please provide Start Year (yyyy) _____ and End Year (yyyy) _____

BACHELOR DEGREE

- a) Never commenced
- b) Commenced but not all requirements completed
- c) Completed all requirements of the award

If you answered (b) or (c), please provide Start Year (yyyy) _____ and End Year (yyyy) _____

FINAL YEAR OF SECONDARY EDUCATION at a High School, Technical High School, Secondary School or College

- a) Did not do final year
- b) Did final year

If you answered (b), please provide:

The year in which you completed the final year of secondary education (yyyy) _____

OTHER QUALIFICATION or certificate of attainment or competence

- a) Do not have
- b) Do have

If you answered (b), please provide:

The year in which you completed the qualification or certification (yyyy) _____

Section 5e. Parental or Guardian Education

The Australian Department of Education, Employment and Workplace Relations (DEEWR) requires Australian Universities to collect data from all students regarding the highest educational attainment of their parents/guardians.

This includes data relating to transnational students.

Parent/Guardian 1 and Parent/Guardian 2 are the people that you choose to identify in these roles.

Please refer to the attached Frequently Asked Questions document for further information.

http://www.unisa.edu.au/sas/processes/transnational_faq.asp

PARENT/GUARDIAN 1 – Highest Educational Attainment

- I do not wish to provide this information
- Postgraduate qualification (eg Graduate Diploma, Masters, PhD)
- Bachelor degree
- Other post school qualification (eg VET Certificate, Associate Degree or Diploma)
- Completed Year 12 schooling or equivalent (eg STPM, A Level or equivalent)
- Completed Year 10 schooling or equivalent but did not complete Year 12 schooling or equivalent
- Completed Year 10 schooling or equivalent (eg SPM, O Level or equivalent)
- Did not complete Year 10 schooling or equivalent
- Don't know

Gender: Male Female

PARENT/GUARDIAN 2 – Highest Educational Attainment

- I do not wish to provide this information
- Postgraduate qualification (eg Graduate Diploma, Masters, PhD)
- Bachelor degree
- Other post school qualification (eg VET Certificate, Associate Degree or Diploma)
- Completed Year 12 schooling or equivalent (eg STPM, A Level or equivalent)
- Completed Year 10 schooling or equivalent but did not complete Year 12 schooling or equivalent
- Completed Year 10 schooling or equivalent (eg SPM, O Level or equivalent)
- Did not complete Year 10 schooling or equivalent
- Don't know

Gender: Male Female

Section 6. Additional information

Please indicate how you came to know about the University of South Australia's program for which you are applying:

- Newspaper _____
- Brochure
- Internet
- Education Fair
- From a current or past student of UniSA
- From a friend or colleague

Section 7. Expression of interest

Please submit a one page statement outlining your motivation for seeking admission into this program and any other information which you wish to be taken into account in support of your application.

Please check if this is a requirement of your program.

(please attach the statement to this application)

8. Student Declaration

Please complete the checklist to ensure your application is complete, incomplete applications will not be processed

- I have completed all relevant parts of the application form
- I have attached a copy of my Passport or Personal Identification Papers
- I have attached Certified copies of any degrees, diplomas, certificates or official transcripts in English
- I have attached Certified copies of IELTS Test Report Form, TOEFL Official Score Report or University of Cambridge ESOL examination where applicable
- I have attached two passport sized photos with names printed on the reverse side and signed by staff from your local program administration office
- I have attached a Statement of Interest (where applicable)

I AGREE TO BE RESPONSIBLE FOR:

- Ensuring that the courses I am enrolled in meet the requirements of the program. I undertake to check my enrolment and academic results on a regular basis through the *myUniSA* student portal.
- Withdrawing by the relevant census date for deletion of a course from my record.
- Reading the announcements on *myUniSA* student portal and my student email at least once a week, as the University's primary method of communication.
- Familiarising myself and abiding by the University statutes, by-laws and policies as listed on the University Policies webpage, and any other rules or guidelines established under the authority of the University as listed at <http://www.unisa.edu.au/staff/Policies/default.asp>
- Meeting my financial obligations to the University in full and by the due date provided to me. I understand that I will not be permitted to enrol or graduate if I fail to do so.

I AUTHORISE THE UNIVERSITY TO:

- Release my personal and academic information in accordance with the Confidentiality of Student's Personal Information policy at www.unisa.edu.au/policies/policies/academic/A46.asp
- Test any work submitted by me for instances of plagiarism using text comparison software. I understand this will involve the University or its contractor copying my work and storing it on a database to test work submitted by others, as described at www.unisanet.unisa.edu.au/learningconnection/student/studying/integrity.asp

I hereby declare that the information I have provided on this form is true and factual. I agree to meet all financial obligations to Kaplan Higher Education in full and by the due date provided to me, and understand that I will not be permitted enrolment or graduation if I fail to do so.

I will comply with all conditions, rules, regulations of Kaplan Higher Education (as stated <http://www.kaplan.com.sg> and program brochure/handbook.

Student signature:

Date:

DISCLAIMER:

The University of South Australia reserves the right to cancel an intake for a Program if the minimal enrolment has not been met, as per the relevant International Program Agreement and Schedule.

Lodging your application

The completed application package should be returned to:

The application package **must** contain the following items:

1. A duly completed application form (sections 1 – 6 of this form **must** be filled in)
2. **Copy of Passport or Personal Identification Papers**
3. *Certified* copies of any degrees, diplomas, certificates or official transcripts **in English**
4. *Certified* copies of IELTS Test Report Form or TOEFL Official Score Report where applicable **or English Standard Equivalent.**
5. Two passport sized photos with name printed on reverse side and signed by **Kaplan Higher Education Institute Pte Ltd**
6. Statement of interest (if applicable)
7. First instalment fee. Cheque should be crossed in favour of **Kaplan Higher Education Institute Pte Ltd**

Note: admission and enrolment may be delayed if the necessary information has not been entered on the form or the required documentation is not provided

The completed application package should be returned to:

Director, UniSA BEng/BTech Program
Kaplan Higher Education Institute Pte Ltd
Kaplan City Campus, 51 Cuppage Road, #02-01, Singapore 229469
Tel: (65) 6733 1877 Fax: (65) 6733 2977 BRN: 198600044N

Fee payment details (where applicable)

OFFICE USE ONLY

Application	<input type="checkbox"/> Recommended	<input type="checkbox"/> Conditional
	<input type="checkbox"/> Not Recommended	<input type="checkbox"/> Provisional
	Program Director's signature:	Date:
Conditions Apply - details	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	

School of Advanced Manufacturing and Mechanical Engineering

RECOGNITION OF PRIOR PRACTICAL EXPERIENCE

TO BE COMPLETED BY THE STUDENT		
Student ID Number	Title (please circle)	Mr / Mrs / Miss / Ms
Given Names	Family Name	
Full Name of Program		

I believe I have obtained prior appropriate experience of at least one year in a relevant engineering environment. In order to verify this claim, I have attached the following documents for assessment by the Industry Experience Coordinator:

- Current curriculum vitae or resume, containing details of at least two referees
- Reference reports from past employers
- Reference reports regarding prior voluntary work
- Diplomas, certificates or other tertiary awards
- Training certificates or awards
- Other (please specify)

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Signed

Contact phone/email

OFFICE USE ONLY	
Recommendation from Industry Experience Coordinator	
<input type="checkbox"/> The Student's submission for recognition of prior experience has been assessed and has been deemed to be at an appropriate level to receive standing for 12 weeks industry experience	
OR	
<input type="checkbox"/> The Student's submission for recognition of prior experience has been assessed. The Student has been deemed to have experience equivalent to ___ weeks and will be required to undertake a further ___ weeks of experience	
Signature	Date