

Diploma in Legal Studies



- › Completion of 8 modules in 8 months
- › Entry¹ to over 200 degree programmes
- › Direct entry¹ to 2nd year of Bachelor's degree programme
- › Easy and affordable payment schemes²

¹Subject to course duration and meeting entry requirements

²Terms and conditions apply. Subject to bank's approval.

PROGRAMME STRUCTURE & CONTENT

Aims & Objectives

The programme introduces students to Legal Studies and equips them with basic skills in legal research and writing, allowing them to analyse case studies and prepare legally binding documents.

Graduates of Diploma in Legal Studies will:

- Acquire a sound knowledge of law and its practice to effectively support legal practitioners
- Possess in-depth knowledge to continue high level studies
- Equip one with analytical and critical thinking skills
- Understand how to read and interpret legal contracts
- Learn the foundation of the Singaporean and international legal systems

Academic Progression

Diploma in Legal Studies

The Diploma is a pathway programme to be completed in 8 months. Upon completion of the Diploma, students can continue to pursue a Bachelor's Degree from our university partners in the United Kingdom, Australia or Ireland at Kaplan Higher Education Institute in Singapore.

TERM

1

- Criminal Law
- Law of Tort and Civil Obligation

TERM

2

- Introduction to the Singaporean and International Legal Systems
- Intellectual Property Law

TERM

3

- Commercial Law
- Property Law and Conveyance

TERM

4

- Wills and Estates
- Family Law



Progression to a Bachelor's Degree Programme

Kaplan Higher Education Institute's University Partners



Delivery Method

The curriculum is taught over 4 terms of 8 weeks with each term covering 2 subjects. Each subject of this part time programme will be delivered over an 8-week cycle comprising 32 contact hours which include face-to-face as well as technology-integrated learning.

Entry Requirements

Local students:

- GCE A-Level; OR
- Mature candidates (≥ 30 years old with 8 years work experience); OR
- Candidates with other qualifications will be assessed on case-by-case basis.

*GCE N-Level/GCE O-Level/NITEC/Higher NITEC holders or those who do not meet the entry requirements may contact our Course Consultant for the alternative programmes available.

International Students:

- Completion of Year 12; OR
- Completion of less than Year 12 will be considered if it is an official completion of High School in the country of origin; OR
- IB Diploma; OR
- Pre-university certifications; OR
- Other private or foreign qualifications will be assessed on case-by-case basis

English language requirement:

- Successfully pass Kaplan English Placement Test; OR
- Grade E in any GCE A-Level subjects conducted in English; OR
- IELTS 6.0 or equivalent (applicable for International students)

Testimonials

“ After spending a significant number of years in the commercial field with my bachelor's degree, I wanted to try in the area of law. What appealed to me about Kaplan Diploma in Legal Studies is the holistic coverage towards the legal industry. The programme has indeed benefitted me by enhancing my cognitive and analytical skills, which can be applied both personally and at work. It also opened my mind to think 'out of the box'. This has led me to a new job offer right after completion of the diploma.

I will recommend any business professional to take up the Diploma in Legal Studies. It brings together the best of both worlds between legal and business with our prior experience. ”

Priya Udey Kumar Chandiramani
Diploma in Legal Studies
Kaplan

“ When I first started my job in the Legal industry, I struggled in understanding the abbreviations that was commonly used. However, after I enrolled into Kaplan's Diploma in Legal Studies, I gained better knowledge and understanding of the Law. The lecturers were knowledgeable and used real-life situations to further pique our interest in learning. The programme has improved my interpretation of the Law and this has helped me greatly in my work. This has also led me to better prospects in the Legal industry. I will recommend the programme to those who want to have a better understanding about Law and its field of work. ”

Lew Wen Long
Diploma in Legal Studies
Kaplan

UNIT OUTLINE

Criminal Law

In this unit, students will be introduced to Criminal Law: what it is, how it is developed, and the role it plays in governing the behaviour of any given society. From a deeper perspective, students will appreciate and evaluate the elements of a crime and how crimes are classified, the types of offences, the nature of criminal proceedings and the purposes of punishments in the context of the Singaporean legal systems. Students will be prepared to participate in the crucial work of assisting lawyers as they undertake their roles as paralegals, or serve as an integral part of a company's workforce should they prefer employment in the corporate world where knowing the law and knowing how and where to research the law are critical skills.

Law of Tort and Civil Obligation

Law of Tort is an essential core unit for any law student who would have to be equipped with knowledge and the ability to identify and solve legal problems that arise in a civil context. Every individual, business and organisation owes civil duties to one another and the law imposes consequences upon a breach where a civil wrong (tort) would have been committed. These are laws that are imposed in society regardless of whether any agreement exists between the parties. The student will be studying the body of rights, obligations and remedies that are applied by courts in civil proceedings to provide relief for persons who have suffered harm from the wrongful acts of others.

Students will learn about the key tort and civil duties in different contexts; such as where one owes to another a duty to take reasonable care; duty not to injure another's reputation; duty of an employer to employee; economic or business torts; nuisance, intentional torts and various other torts.

Introduction to the Singaporean and International Legal Systems

This unit seeks to provide students with an understanding of the nature and limitations of paralegal work as well as the professional and ethical responsibilities involved. This unit looks at how the role of the paralegal has evolved and examines the work environments where paralegals may be employed. It also looks at the personal attributes a paralegal would be expected to possess and the knowledge and skills they would be expected to demonstrate. It also introduces legal terminology and highlights the need to understand the legal connotations of words used in the legal profession.



Intellectual Property Law

In this unit, students will first be provided with an overview of the various intellectual property (IP) rights in Singapore as well as the notion of Trade Secrets. Thereafter, this unit will launch into the specifics of the three main IP rights: copyright, patents and trademarks (common law rights in an action for passing off; statutory rights upon registration). For each of these IP rights, selected issues relating to their subsistence and infringement will be examined very closely. Students will also be encouraged to consider the inter-relationship between these IP rights on specific issues and the unit finishes by looking at remedies and pertinent case law.

Commercial Law

Upon completion of this unit, students will be able to read and comprehend laws relevant to businesses made by parliament, and understand decisions made by the courts in the application of these laws. They will also understand the types of laws that exist with specific emphasis on contract law and the tort law; acquire the skill to recognise the legal implications of business activities; and have an understanding of the policies that drive legal developments within a commercial context.

Property Law and Conveyance

This unit starts with a view of the philosophical and social foundations of property – real and personal. The focus then shifts to land and tenure. The unit covers interests which may be held in land and methods of transferring these interests. Students are introduced to the formalities and processes involved in transferring title to and interest in land, including the rights and obligations of the parties involved. The unit finishes with a concentration on preparing a range of documents which support the transfer of an interest in land from preparation of the contract of sale through to registration of the transfer to the other party.

Wills and Estates

This unit examines key issues in succession law. While it focuses on the law of wills, intestacy and estate administration, it does so within a framework that reflects contemporary attitudes of the 21st Century. Accordingly, shifts in understandings about the terms family, spouse, marriage and property and their effects on wills and will making are investigated.

Family Law

This unit examines key issues in family law. Students will learn substantive family law, as well as how to practice family law in Singapore. The role of the legal professional, including the procedures which have to be followed and the documents which have to be prepared – and the paralegal's role in these activities – build on the knowledge base in this unit.

FEE SCHEDULE AND APPLICATION

Assessment Method

Each unit is assessed by a combination of class participation, written assignments, projects or examinations. Assessment methods may vary according to individual unit requirements.

Graduation & Progression

Students who successfully complete the programme will be awarded with the Diploma in Legal Studies by Kaplan Higher Education Institute. Diploma graduates can then move on to pursue Bachelor's degree programmes with one of our prestigious partner universities in Singapore.

Programme Management

The Diploma in Legal Studies programme will be managed by a professional management team at Kaplan Higher Education Institute. This ensures that in addition to classes, students will be supported by a team of programme managers, programme newsletters (updates) via email, academic support system via email/Internet, study notes, scheduling, study group formation, Kaplan City Campus library membership, assignment and examination management, students liaison and organisation and others.

Fee Schedule

Please refer to the insert for the information on:

- Tuition Fee
- Non-tuition Fee
- Refund Policy

For more information, please contact our programme consultant or email info.sg@kaplan.com

Application

All applications must be submitted to Kaplan Higher Education Institute at least 1 month before the start of each intake.

Documents required for programme application:

- Duly completed application form
- Certified copy of highest qualification certificates & transcripts
- Latest CV (if applicable)
- Programme application fee
- Copy of IC or passport

Application & Selection

Considerable care is taken by Kaplan Higher Education Institute in the selection of students. It normally takes about 2 weeks to process each application. It is advisable for students to apply for admission at least 4 weeks before the start of each intake.

Who to Contact

For enquiries on this programme, SMS **PTBROLS**<space>**Name** <space>**Email Address** to **8338 1333**.

By sending the code via SMS, you have given your consent to have a representative from Kaplan contact you regarding your request.

For other information or enquires on other Diploma programmes, please contact:

Telephone : 6733 1877
 Facsimile : 6225 3605
 Email : info.sg@kaplan.com
 Kaplan Website : kaplan.com.sg

The full application package should be sent to:
Director, Diploma Programme (Part-time)
Kaplan Higher Education Institute
 Kaplan City Campus @ Wilkie Edge
 8 Wilkie Road, #02-01, Singapore 228095

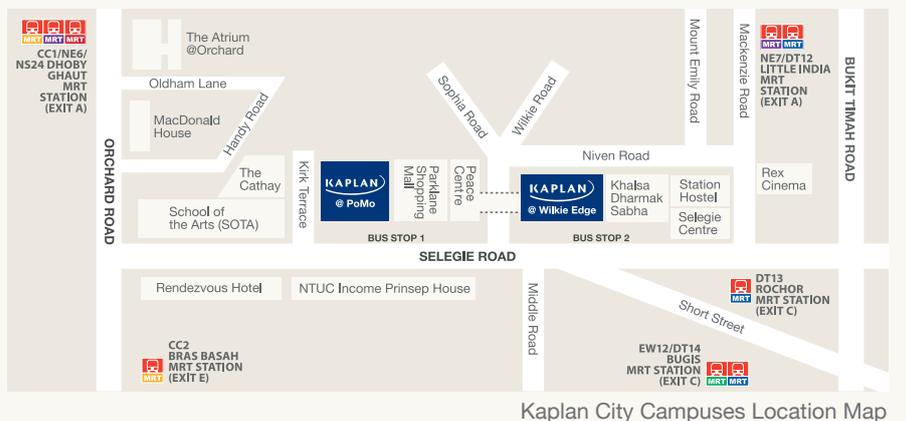
Kaplan Higher Education Institute reserves the right to alter, amend or delete any programme fee, programme, admission requirement, mode of delivery or other arrangements without prior notice.

The information contained in this brochure is correct at time of printing (July 2017).

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The Kaplan City Campuses

Kaplan Higher Education is one of the largest private education institutions in Singapore, spanning more than 140,000 sqft, over 2 campuses – Kaplan City Campus @ PoMo and @ Wilkie Edge. The campuses are located in the heart of the city; all within walking distances from 5 MRT stations across major train lines. All campuses are strategically located to provide students convenience and conducive study environment with state-of-the-art classrooms & computer labs, high-speed WiFi, relaxation lounges, easy access to comprehensive library resources and food & beverage outlets on campus.



Kaplan City Campus @ Wilkie Edge 8 Wilkie Road Level 2, Singapore 228095

Kaplan City Campus @ PoMo 1 Selegie Road Level 6, Singapore 188306

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